

NORTHUMBERLAND

Northumberland County Council

Your Ref: AT
Our Ref:
Enquiries to: Andrea Todd
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E-mail: Andrea.Todd@northumberland.gov.uk

Date: 5 July 2017

Dear Sir or Madam,

Your attendance is requested at the Annual Meeting of the **HEALTH AND WELLBEING BOARD** to be held in **Committee Room 1, County Hall, Morpeth**, on **Thursday, 13 July 2017 at 10.00 a.m.**

Yours faithfully,



Interim Chief Executive

To the Health and Wellbeing Board Members

Daljit Lally – Interim Chief Executive

County Hall, Morpeth, Northumberland, NE61 2EF

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AGENDA

PART I

It is expected that the matters included in this part of the agenda will be dealt with in public.

1. MEMBERSHIP AND TERMS OF REFERENCE

To note the membership and terms of reference of the Health and Wellbeing Board as agreed at County Council on 24 May 2017, as follows:-

Membership and Terms of Reference

18 members

Chair: R.R. Dodd

Vice Chair: Board representative

Conservative	Labour	Bedlington Independent s	Liberal Democrat	Independents (Non-grouped
W. Daley	S. Dickinson			
R.R. Dodd				
P.A. Jackson				
V. Jones				

Leader of the Council
Cabinet Member – Adult Wellbeing and Health
Cabinet Member – Children’s Services
Conservative Group representative
Labour Group representative

Interim Chief Executive - D. Lally
Director of Public Health - L. Morgan
Director of Children’s Services - A. Johnson
Director of Adult Services - V. Bainbridge
Other officer representation as appropriate

Northumberland Clinical Commissioning Group Chief Clinical Officer - A. Blair

Northumberland Clinical Commissioning Group representative - S. Brown
Healthwatch representative - D. Thompson
Northumbria Healthcare NHS Foundation Trust Chief Executive - D. Evans
Northumberland, Tyne and Wear NHS Foundation Trust Chief Executive - G. O'Hare
Northumberland Local Medical Committee Chair - R. Glennie
NHS England Representative - C. Keen
Chair of NCC Safeguarding Boards - P. Mead
VCS Representative - R. Firth

Terms of reference

- (1) To transform the way health and social care services are commissioned and provided to promote integration, improve the Health and Well Being of the population of Northumberland and reduce health inequalities.
- (2) To set out the strategic vision for health and wellbeing for Northumberland to provide a shared sense of direction for constituent organisations of the board.
- (3) To promote a shared transformational culture and set of key principles, across constituent organisations of the board, to drive positive change.
- (4) To improve the health and wellbeing of the population of Northumberland and increase the emphasis on early intervention and primary prevention.
- (5) To improve democratic accountability for health and wellbeing decision making.
- (6) To ensure that constituent organisations of the board, and other partner agencies, are cognisant of the role they play in promoting the health and wellbeing of the population and are able to maximise their contribution to this agenda.
- (7) To ensure the engagement of the public in determining needs and service commissioning.
- (8) To undertake regular reviews of the Board's activity to ensure that it is achieving what it is setting out to do.

Statutory functions

- (9) To encourage all health and social care organisations which operate within Northumberland to work together in an integrated manner.

- (10) To provide all appropriate advice, assistance and support to encourage the development of formal partnership arrangements between social care and health services, making use of the powers provided by Section 75 of the NHS Act 2006.
- (11) To oversee the production of the Joint Strategic Needs Assessment (JSNA) for Northumberland, covering all needs which either fall within the responsibilities of health commissioners, but could alternatively be met or significantly affected by local authority functions or vice versa.
- (12) To produce a joint health and wellbeing strategy (JHWBS) for Northumberland, on behalf of the Council and Northumberland Clinical Commissioning Group.
- (13) To ensure that Healthwatch Northumberland and the people who live and work in Northumberland are involved in the production of the JSNA and the JHWBS.

Additional functions delegated by Council

- (14) To monitor performance against designated health and wellbeing outcomes as detailed in the Health & Well Being Strategy
- (15) To advise the Council and health commissioners on steps that they could take to reduce health inequalities within Northumberland and between Northumberland and England as a whole
- (16) To promote broader integration and partnership working between the NHS, social care, public health and other local services
- (17) Any other functions that may be delegated by the Council under section 196 (2) of the Health and Social Care Act 2012.

2. APOLOGIES FOR ABSENCE

3. MINUTES

Minutes of the meeting of the Health and Wellbeing Board held on Thursday, 9 February 2017, as circulated, to be confirmed as a true record and signed by the Chairman.

4. ELECTION OF VICE CHAIRMAN

To appoint a Vice-Chair to the Health and Wellbeing Board for the ensuing council year.

5. DISCLOSURE OF MEMBERS' INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest (which includes any disclosable pecuniary interest) they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 4 July 2012, and are reminded that if they have any personal interests of a prejudicial nature (as defined under paragraph 17 of the Code of Conduct) they must not participate in any discussion or vote on the matter and must leave the room

NB Any member needing clarification must contact Liam Henry, Legal Services Manager, on 01670 623324. Please refer to the guidance on disclosures at the rear of this agenda letter.

ITEMS FOR DISCUSSION

6. REPORT OF THE DIRECTOR OF ADULT AND COMMUNITY CARE SERVICES

The role and manner of operation of the Health and Wellbeing Board

To make proposals about how the role of the Health and Wellbeing Board should evolve to take account of developments in the health and social care system. (Report enclosed as Appendix A).

7. REPORTS OF THE INTERIM CHIEF EXECUTIVE

(a) Director of Public Health Annual Report 2016

(Report enclosed as Appendix B).

The purpose of this report is to:

- Present the Director of Public Health's (DPH's) Annual Report 2016.
- Highlight the benefits of adopting an asset-based community development approach.

(b) Water Fluoridation in Northumberland

This paper sets out the background and context of water fluoridation, including the legislation; provides an overview of the scientific evidence in relation to water fluoridation; and uses local information on oral health and oral health care to provide a context for the population of Northumberland. (Report enclosed as Appendix C).

(c) Alcohol CLear Self-assessment

(Report enclosed as Appendix D).

The purpose of this report is to:

- Brief senior leaders on the content and scope of the alcohol CLear self-assessment and seek the commitment and involvement of organisations represented on the Board in the process.
- Request that the Board receive the findings and action plan upon completion of the self-assessment later in 2017.

(d) Children and Young People’s Mental Health Service Update

This report provides an update on the recent waiting times of the Children and Young People’s Service specialist mental health performance and actions taken by the provider, Northumberland Tyne and Wear Foundation NHS Trust following concerns relating to long waits and service provision. (Report enclosed as Appendix E).

8. HEALTH AND WELLBEING BOARD - WORK PROGRAMME

To note/discuss details of forthcoming agenda items at future meetings; the latest version is enclosed as Appendix F.

ITEM FOR INFORMATION

9. CONSULTATIONS

The Board will be advised of any ongoing consultations, which will be reported for information.

10. URGENT BUSINESS (IF ANY)

To consider such other business as, in the opinion of the Chair, should, by reason of special circumstances, be considered as a matter of urgency.

11. DATES AND TIMES OF FUTURE BOARD MEETINGS

Thursday, 13 July 2017
Thursday, 14 September 2017
Thursday, 12 October 2017
Thursday, 16 November 2017
Thursday, 14 December 2017
Thursday, 11 January 2018
Thursday, 8 February 2018
Thursday, 8 March 2018
Thursday, 12 April 2018
Thursday, 10 May 2018

IF YOU HAVE AN INTEREST AT THIS MEETING, PLEASE:

- Declare it and give details of its nature before the matter is discussed or as soon as it becomes apparent to you.
- Complete this sheet and pass it to the Democratic Services Officer.

Name (please print):
Meeting:
Date:
Item to which your interest relates:
Nature of Registerable Personal Interest i.e. either disclosable pecuniary interest (as defined by Annex 2 to Code of Conduct or other interest (as defined by Annex 3 to Code of Conduct) (please give details):
Nature of Non-registerable Personal Interest (please give details):
Are you intending to withdraw from the meeting?

1. Registerable Personal Interests – You may have a Registerable Personal Interest if the issue being discussed in the meeting:

- a) relates to any Disclosable Pecuniary Interest (as defined by Annex 1 to the Code of Conduct); or
- b) any other interest (as defined by Annex 2 to the Code of Conduct)

The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner:

(1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

(1) any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purpose includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

2. Non-Registerable Personal Interests - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your well being or financial position, or the well being or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision.

The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

3. Non-Participation in Council Business

When you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are aware that the criteria set out below are satisfied in relation to any matter to be considered, or being considered at that meeting, you must : (a) Declare that fact to the meeting; (b) Not participate (or further participate) in any discussion of the matter at the meeting; (c) Not participate in any vote (or further vote) taken on the matter at the meeting; and (d) Leave the room whilst the matter is being discussed.

The criteria for the purposes of the above paragraph are that: (a) You have a registerable or non-registerable personal interest in the matter which is such that a member of the public knowing the relevant facts would reasonably think it so significant that it is likely to prejudice your judgement of the public interest; **and either** (b) the matter will affect the financial position of yourself or one of the persons or bodies referred to above or in any of your register entries; **or** (c) the matter concerns a request for any permission, licence, consent or registration sought by yourself or any of the persons referred to above or in any of your register entries.

This guidance is not a complete statement of the rules on declaration of interests which are contained in the Members' Code of Conduct. If in any doubt, please consult the Monitoring Officer or relevant Democratic Services Officer before the meeting.